**JOB DESCRIPTION**

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| **Job Title** | **Moorlands Best Practice Development Officer** |
| Reports to | Director |
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| Job Summary | To take forward the Trust’s best practice guidance development and associated work. |
| Key Responsibilities & Tasks | Heather Trust* To research and develop best practice guidance and technical advice notes on issues relevant to the management of sustainable moors and heaths.
* To contribute to developing the detailed content of Heather Trust conferences and training, demonstration and awareness raising events.
* To contribute content to the Trust’s blog and supply annual report articles.
* To provide advice to Heather Trust members and supporters on sustainable moors and heaths.
* Other tasks commensurate with the nature of the post.
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|  | Moorland Management Best Practice The Trust, under contract to Scottish Natural Heritage, facilitates the development of Scotland’s Moorland Forum’s Moorland Management Best Practice Project).* Provide support to Scotland’s Moorland Forum’s Moorland Management Best Practice Steering Group by co-ordinating and assisting in the delivery of its work programme, attending and minuting its meetings and ensuring follow-up actions are taken forward.
* Develop initial and subsequent guidance drafts on a range of moorland management topics ready for final sign-off by the Group and subsequently Scotland’s Moorland Forum.
* Keep <http://moorlandmanagement.org/> content up-to-date and promote finished guidance documents to relevant audiences.
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| Skills and Experience | * At least 5 years’ experience working with moorlands and uplands managers or in such a setting.
* A good working knowledge of land use and management policy, preferably moorlands and uplands policy, and the contemporary issues pertinent to it in Great Britain.
* A good working knowledge of moorland management practices.
* A proven track record of drafting guidance, policy or advice documents and briefings to a standard suitable for publication.
* A proven ability to work across a range of interests to achieve consensus and shared understanding.
* Be able to travel to fulfil the requirements of the post. This may sometimes require overnight stays.
* Be able to work effectively with minimal supervision.
* Be able to organise own time, so as to deliver to agreed deadlines.
* Be able to work flexibly to reasonably accommodate peaks and troughs in workload.
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| Qualifications | Educated to degree level in a relevant subject, e.g. ecology, environmental management, etc. |